



## 2020 Los Angeles County Air Show Exhibitor/ Vendor Application

Application Deadline: Friday, February 21, 2020

Application does not guarantee acceptance.

Please type or print legibly in blue or black ink.

Incomplete applications will not be accepted.

### Applicant Information

Business Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Product Description: \_\_\_\_\_

**All Exhibitors and Vendors must provide a certificate of general liability insurance as specified in Section F of the Event Terms and Conditions.**

### Booth Space Reservation and Fees

Each 10' x 10' space includes a canopied tent with three sidewalls, one eight-foot table and two chairs. For uniformity, the LA County Air Show requires all exhibitors to utilize Air Show-provided tents. Non-profit organizations will receive a \$500 discount with proof of 501c3.

<input type="checkbox"/> 10' x 10' Standard Space Fee (\$2,000) (includes 4 badges and 2 parking passes)	<input type="checkbox"/> 10' x 20' Double Space Fee (\$2,500) (includes 6 badges and 2 parking passes)	Space Fee: \$ _____
		<b>TOTAL</b> \$ _____

### Set-up and Exhibit/ Information

#### Arrival and setup time for booth on:

Friday March 20 **9AM-4PM**

My approximate arrival time is: \_\_\_\_\_

All vendors must be at their booths between 8:45AM and 6PM for 9AM gate open. Vehicles MUST be off premises by 8:30Am on Event Days. Early dismantle and booth abandonment is prohibited. Vehicles will be allowed back on the premises once the ramp has been cleared of patrons.

Purpose of Booth: \_\_\_\_\_

Any vendor special requirements (describe): \_\_\_\_\_

#### Please check those that apply:

Handicapped parking space needed.  Yes  No (copy of placard)  I have two (2) vehicles to unload.

I have an oversized vehicle.  Yes  No Describe: \_\_\_\_\_

I require overnight parking.  Yes  No License plate #: \_\_\_\_\_ State: \_\_\_\_\_

Previous LA County Air Show Exhibitor:  Yes  No

Only quiet vendor supplied generators  Yes  No



**Merchandise Description and Price List**

List and describe the merchandise you will be selling or distributing and the price range. Include numbered/labeled photos of merchandise (can be grouped) and a photo of your exhibit booth. Unapproved or unlisted sales items will be removed. Use additional paper as needed.

Item/Description	Photo #	Price \$
EXAMPLE: Ladies Adult Country Vests (S-XXL), various colors	1	\$20-\$35

**Payment Information**

Payment Method:  AMEX  Discover  MC  Visa  Check # \_\_\_\_\_ (Payable to: Los Angeles County Air Show)

A state driver's license or state identification card number must be written on all personal checks.

Cash is not accepted by mail. Payment must accompany application.

**Credit Card Authorization**

Cardholder Name (print): \_\_\_\_\_ Card #: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**2020 Event Terms and Conditions**

**Weather:** *Event takes place rain or shine.* Weather in the Antelope Valley can be very unpredictable. Temperatures fluctuate. In any case, prepare for windy conditions, gusting above 30 m.p.h.

The Los Angeles County Air Show is produced and operated by the Los Angeles County Air Show Board of Directors (the "LACAS"). Vendors participate in the Los Angeles County Air Show™ by formal application (applicants, vendors and their agents and employees collectively referred to hereinafter as "Vendors"). Whereas LACAS intends to conduct the Los Angeles County Air Show™ (the "Event"), which is open to the general public; and whereas the Vendor would like to sell/promote his/her products at said Event in a space/site to be determined by LACAS, it is agreed between LACAS and Vendor that the Event will be conducted under the following terms and conditions:

**Vendor Application, Selection & Payment**

A. All Event vendors are selected through a juried process. The LACAS must receive a **completed** application and payment by the application deadline for consideration. Postmarks will not be honored. The LACAS will contact all vendors prior to the Event to report status of selection. If accepted, the Vendor payment will be processed. No refunds will be issued after the Vendor has been accepted. Applications may be withdrawn in writing prior to, or when, the Vendor is notified of acceptance. Non-accepted Vendors may request to be placed on a wait list. A packet with the Event information, schedules, and details will be sent to accepted Vendors prior to the Event. **Submission of an application does not guarantee a place in the event. The LACAS's decision of acceptance or non-acceptance is final.** The LACAS reserves the right to require Vendors to provide photographs of any of the products they plan to sell.



**Exhibit, Vendor, Space & Merchandise Display & Sale**

- B. LACAS will provide appropriate site assignment in accordance with the best interest of the Event. Space location and configuration is very limited and can change from year to year. Vendor shall not change space/site or use a space not occupied by another Vendor. Only the accepted Vendor may exhibit in the assigned space. Space may not be donated or sold to another party.
- C. Vendor displays are subject to LACAS approval. The LACAS reserves the right to reject all, or any part of, the Vendor's concession if found in the LACAS's judgment to be unethical, misleading, in poor taste or otherwise inappropriate or incompatible with the character of the Event. The LACAS also reserves the right to limit and prohibit types and quantities of all vendors' products. Only items listed on the Vendor application that have been approved will be allowed to be displayed or sold in the Vendor's space/site. Once the Vendor is accepted, the LACAS reserves the right to remove any item from display and/or any Vendor from the Event on the basis of exhibiting unapproved, unacceptable or inappropriate items. All displays will be inspected during setup and at intervals throughout the Event to ensure that displays and items sold are consistent with approved application list. No refunds will be issued to a Vendor if any item or part of his/her display is removed. The LACAS's decision is final.
- D. Unless specified otherwise in the acceptance packet, the Vendor is responsible for bringing any supplies and equipment necessary for display of products. **Display units should be designed for outdoor use and capable of withstanding the elements. All unstable or fragile items must be secured or anchored with sandbags or equivalent device. The Event grounds are subject to winds including sudden, strong gusts.** Heavy merchandise should be placed or secured in a manner as to prevent injury in the event they are blown over by winds. All displays must be contained in the assigned space/site provided. Vendor shall be responsible for set up of sales display, removal and clean-up of his/her space/site. No person, chairs or other items from Vendors space/site may block an aisle or another space/site. Fire and safety inspectors will be on-site to approve displays.
- E. Unless specified in the acceptance packet, the LACAS does not provide power strips, water, easels, sign stands, signs, rope, tape, table covers, or dollies, nor will LACAS be selling display materials. **Access to electricity through a LACAS or Vendor generator is on a very limited basis, must be pre-approved in writing by a LACAS representative and requires additional fees.**
- F. **Vendor must provide a certificate of general liability insurance with minimum limits of one million dollars per occurrence and two million dollars aggregate and with original endorsements affecting such coverage**, naming as additional insured "the Los Angeles County Air Show and William J Fox Airfield". **The name and date(s) of the event must also be included on the certificate.** Vendor will be disqualified and this Agreement will be null and void and of no effect if LACAS does not receive proof of insurance at least thirty (30) calendar days prior to the event. Vendor is responsible for the security of his/her wares, merchandise, display items and personal property.
- G. Vendor must comply with all applicable municipal, county, state and federal laws. Vendor shall be responsible to obtain any requisite permits. **The LACAS does not require vendor to obtain a City business license for the Event.** The LACAS shall not collect a percentage or commission on any Event sales; all proceeds go to the Vendor. Vendor shall be responsible for collecting and reporting taxes. **For more information about collecting and reporting state taxes and/or to obtain a resale number, contact the local office of the State Board of Equalization or call 800-400-7115.** Original seller's permit must be posted in Vendor space/site.
- H. Vendor must staff his/her booth during all Event hours. Sales of Vendor's products must only be conducted by persons 18 years of age or older. No LACAS staff will be allowed to "stand-in" for Vendor. Vendor must be present for entire Event. Vendor will not be allowed to break-down his/her booth before the advertised end of the Event. All sales must take place from tables or displays within the assigned space/site. **No vans, autos or trucks will be allowed in the immediate selling area or individually assigned spaces during the Event hours.**



- I. Vendor will be allowed to unload vehicles and setup during hours specified. All vehicles must be cleared from the Event grounds by noted times. Oversized vehicles may not be able to drive up to assigned spaces due to configuration of the area and traffic congestion. A nearby unloading area will be provided.

**General Terms & Conditions**

- J. Illegal substances are prohibited. No alcoholic beverages may be sold by any Vendor. All City ordinances must be observed.
- K. No dogs, cats or other animals/pets are allowed in the Event area (unless part of a LACAS-sponsored activity).
- L. No skateboarding, cycling or roller skating is permitted at the Event (unless part of a LACAS-sponsored activity).
- M. LACAS will have the right, without compensation, to photograph Vendor and/or his/her booth and to photograph or reproduce graphic images of all artwork, craft and sale items, may reproduce these photographs for publicity purposes, and may provide press releases at its discretion to local press and media.
- N. The LACAS reserves the right to remove any Vendor from the Event due to inappropriate behavior or violation of any City, County or State regulations.
- O. The LACAS reserves the right to postpone, relocate or cancel the Event as necessary due to accident, fire, act of God, or other causes beyond the LACAS's control. In this case, the LACAS's liability to the Vendor will not exceed the amount of payments received from the Vendor.
- P. Vendor shall defend, indemnify, and hold harmless the LACAS, as defined in Section F of this Agreement, and the Event Sponsors/Partners and volunteers from any and all actions, suits, proceedings, claims, costs, and expenses, including attorney's fees, for loss or damage to Vendor's wares, merchandise, display items or personal property.

**I've read and understand all the 2020 Los Angeles County Air Show™ Event vendor application terms and conditions. I agree to comply with all terms and conditions, policies, rules and/or regulations stated or referred to herein.**

Business Name:		Address:	
Signature:	Printed Name:	Date:	

Vendor should retain a copy of this agreement and all application materials for his/her records.  
Mail original to LA County Air Show – 43301 Division Street Ste. 105A, Lancaster, CA 93535

---

*LACAS Use Only*

Vendor Accepted: \_\_\_\_\_ Payment Rec'd: \_\_\_\_\_ Date: \_\_\_\_\_

Vendor Not Accepted: \_\_\_\_\_ Vendor Waitlisted: \_\_\_\_\_ COI: \_\_\_\_\_

\_\_\_\_\_  
Authorized LACAS Signatory

\_\_\_\_\_  
Date